



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT
CAGAYAN DE ORO CITY

RELEASED

DATE: OCT 06 2021

Office of the Schools Division Superintendent

October 5, 2021

Division Memorandum

No. 441, s. 2020

To: **All Elementary & Secondary School Heads**
This Division

**TWO-DAY DISTRICT ONLINE ORIENTATION OF ALL SCHOOL HEADS ON
THE USE OF VARIOUS PLATFORM FOR PRESENTATION**

1. The Schools Division of Cagayan de Oro City thru the **Human Resource Development Unit (HRD)** and **Information and Communication Technology Unit (ICT)** will be conducting an In-service Training webinar session entitled **"Two (2) Day District Orientation of all School Heads on the use of Various Platform for Presentations"** to equip them of digital trade and help improve efficiency and competitiveness of industry, and can enhance civil participation on October 14 – 15, 2021.
2. Attached is the schedule of the training to be conducted by districts via Google meet with a code: <https://meet.google.com/fpp-zdoq-aha> (opening program).

Day 1 Thursday October 14, 2021 – Secondary School Heads

Time	Breakout Group No. 1 link: https://meet.google.com/cfd-ehat-szp	Breakout Group No. 2 link: https://meet.google.com/rqb-kmoe-nzu	Breakout Group No. 3 link: https://meet.google.com/iez-motp-vbh
9:00-11:00 am	Districts Nos. 1-3 <i>e1, e2, n1</i>	Districts Nos. 4-6 <i>n2, c, s</i>	Districts No 7-10 <i>w1, w2, sw1, sw2</i>
1:00-3:00p m	Districts Nos. 4-6 <i>n2, c, s</i>	Districts Nos. 7-10 <i>w1, w2, sw1, sw2</i>	Districts Nos. 1-3 <i>e1, e2, n1</i>
3:00-5:00p m	Districts Nos. 7-10 <i>w1, w2, sw1, sw2</i>	Districts Nos. 1-3 <i>e1, e2, n1</i>	Districts Nos. 4-6 <i>n2, c, s</i>

Day 2 Friday October 15, 2021 – Elementary School Heads

Time	Breakout Group No. 1 link: https://meet.google.com/cfd-ehat-szp	Breakout Group No. 2 link: https://meet.google.com/rqb-kmoe-nzu	Breakout Group No. 3 link: https://meet.google.com/iez-motp-vbh
9:00-11:00 am	Districts 1-3 e1, e2, n1	Districts 4-6 n2, c, s	Districts 7-10 w1, w2, sw1, sw2
1:00-3:00 pm	Districts 4-6 n2, c, s	Districts 7-10 w1, w2, sw1, sw2	Districts 1-3 e1, e2, n1
3:00-5:00 pm	Districts 7-10 w1, w2, sw1, sw2	Districts 1-3 e1, e2, n1	Districts 4-6 n2, c, s

3. Immediate dissemination of this memorandum is desired.


CHERRY MAE L. LIMBACO - REYES
 Schools Division Superintendent



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